

PCS/KYC/2013-14/001

Dt: 01-Apr-2013

To

All Branches / Sub-Brokers/ Employees

Sub: Client KYC Data Modification in KRA & Back office – Reg

We would like to inform you that for any modification of clients detail in KRA & our back office client may request the same through a single format “KYC Details Change Form” duly filled and signed along with the relevant supporting documents (must for address modification) to HO. If there is any modification in email id kindly send the below formats duly filled and signed to HO otherwise we will be sending contract notes & statements in physical form only.

“Authorization for accepting electronic communication & ECN”

“Accepting Electronic Holding Statements and Bills”

No supporting documents required for modification of the below

Father / Spouse Name

Marital Status

Telephone Number

Mobile Number

Fax

Gross Annual income details / Net worth

Occupation

PEP Status

Any other information

The above process will commence from 08/04/2013 onwards and old formats will not be accepted.

Thanking you,
PCS Securities Ltd.
KYC Dept.

Encl: