

**PCS/KYC/2014-15/009**

**Date: 13.01.2015**

To

All Branches / Sub-Brokers/ Employees

**Sub: Revision in Dormant Account activation policy**

This is to inform you that as per revised Dormant Account activation policy, there is no need to collect ID and address proof along with Dormant Activation request in case dormant account is activated within 24 months and KYC status is registered in KRA.

Further, we request you to check dormant account details from ftp Daily Report folder and collect documents as per revised policy and KYC status in KRA.

The above process will be applicable from 15/01/2015.

With Regards,  
KYC Department